



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

MAR 19 1997

Donna Singleton, Treasurer
National Republican Congressional
Committee - Expenditures
320 First Street
Washington, DC 20003

Identification Number: C00075820

Reference: September Monthly Report (8/1/96-8/31/96)

Dear Ms. Singleton:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- Please clarify the purpose and nature of each of the receipts itemized on Schedule A supporting Line 15 of the Detailed Summary Page.
- Schedule H2 indicates the allocation ratio for 313-322 was revised during the reporting period. Please provide the date on which this revision became effective. In the event that an excessive non-federal transfer was received, the excessive amount should be transferred back to your non-federal account.
- Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following description(s): "Meeting Expense". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).
- Please note that 100% federal activity does not qualify as an allocable expense and should be itemized on a Schedule B supporting Line 21(b) of the Detailed Summary Page.